

REQUIRED ITEMS FOR TACKLE TEAM BOOK CERTIFICATION CAYFL 2008

Required items for the “front” of the Team Book, in the following order:

1. Map with the colored outlined boundaries for your Team, from within your Association.
(Only if Associations has 2 or more teams in a tackle division)
2. Official Team Roster, (football players and cheerleaders).
3. One (1) copy of the current team rules letter.
4. Conditioning Attendance Sheet with the hours attended for each player.
5. “Application to Participate” Information Sleeves – age then alpha order – oldest to youngest
 - a. Football Players
 - b. Cheerleaders
6. Copies of Red Cross/ CPR Cards for **2** team staff members who are at practices and games.
7. 2008 Team Badge/Adult Roster Form – Indicate who the 2 CPR Card holders are.
8. Adult Volunteer Forms for badge holders,
 - a. 1st application – Head Coach
 - b. 2nd application – Cheer Coach
 - c. All other team badge holders behind them
9. Adult Volunteer Forms for staff – not having a badge.

ALL Players Registration sleeves MUST be in this order:

1. “Application to Participate” form:
 - a. Player information section complete – check for phone numbers, email, doctor & insurance info.
 - b. Medical History – full word “Yes” or “NO”
 - i. Full word “Yes” or “NO” Tetanus – must say “Yes” and be current
 - ii. **Highlight** any thing other medical history item other than tetanus that has a “Yes”
For example: such as glasses, braces, seizures, allergy to penicillin, etc...
 - c. Have one Parent signature on both authorization and medical release lines.
 - d. Put your Association name in the three blanks on the participant application.
2. CAYFL Code of Conduct for Adults and Children form, signed by adult and child.
3. Copy of participant Birth Certificate
4. Copy of Proof of Residency (current utility bill: water, electric, gas, or other legal document)
5. Finished CAYFL Registration check list (if used by Association).

Facing the back of the sleeve:

6. Copy of 2007-2008 **complete** report card, showing all 4 quarters or 2 semester grades.
Note: Home schooled participants should have CAYFL verification form.
7. Physical must have the name of Medical Professional, with office address and phone number.

*Showing on the **front of the sleeve** is the **Application to Participate**.*

*Showing on the **back of the sleeve** is the **physical** with the report card behind it.*

The Official Team Book should stay with the Business Manager at all times. When the Business Manager can not be at the practices - Make a **small team book** with a copy of the Application to Participate, copy of physical, and a team roster with the contact numbers for all the players and cheerleaders parents, to be kept with the coach’s equipment bag.

The team roster for the coach’s bag should include players’ names, addresses, home telephone number, and cell phone numbers for parents and parent’s name. The team roster should also include names of all coaches, managers, water persons, trainers along with their address and phone number. **The roster shall indicate which person on the staff is the holder of a valid Red Cross / CPR-card.** The CPR card holders need to be at ALL team practices and games.